

Team Leader Training Program Outline

Responsibilities of Team Leader:

Team Leaders will assist GRID Alternatives staff during solar installations by leading teams of volunteers either on the ground (mounting inverters and disconnects, running conduit, and wiring inverters and disconnects), or on the roof (installing racking, installing panels, wiring junction boxes, etc.). Team Leaders will provide guidance for other, less experienced volunteers, and help ensure that other volunteers have a positive and safe experience and all work is done to GRID Alternatives' standards. A GRID Alternatives staff person will be on site at all times to answer questions and provide overall supervision and quality control.

Requirements for Becoming a Team Leader:

- Attend Team Leader Training
- Participate in at least five GRID Alternatives installation or have significant solar installation experience and participate in one GRID Alternatives installation.
- Have a GRID Alternatives staff person sign off on the attached skill set spreadsheet.

Training Outline: (2 hours)

- GRID Alternatives Overview – 10 minutes
- Team Leader Responsibilities – 10 minutes
- Volunteer Management – 10 minutes
- Safety – 15 minutes
- Break – 15 minutes
- Detailed Training Slideshow – 45 minutes
- Quality Control Checklist – 15 minutes

GRID Alternatives Ground Team Leader Application

Name	
Email Address	
Mailing Address	
Home Phone	
Cell Phone	

Skill Description	GRID Staff Initials	Date
Volunteer Management		
Safety		
Conduit Bending		
Inverter Wiring		
Inverter/Disconnect Mounting		
Team Leader Training Attended		
GRID Alternatives Installation Attended		
GRID Alternatives Installation Attended		
GRID Alternatives Installation Attended		
GRID Alternatives Installation Attended		
GRID Alternatives Installation Attended		

Responsibilities of Ground Team Leader:

Ground Team Leaders will assist GRID Alternatives staff during solar installations by leading teams of volunteers in mounting inverters and disconnects, running conduit, and wiring inverters and disconnects. Team Leaders will provide guidance for other, less experienced volunteers, and help ensure that all volunteers and clients have a positive and safe experience and all work is done to GRID Alternatives' standards. A GRID Alternatives staff person will be on site at all times to answer questions and provide overall supervision and quality control.

I understand the duties and responsibilities of being a GRID Alternatives Team Leader, and I agree to meet those responsibilities and represent GRID Alternatives in a positive manner.

Signature

Date

GRID Alternatives Roof Team Leader Application

Name	
Email Address	
Mailing Address	
Home Phone	
Cell Phone	

Skill Description	GRID Staff Initials	Date
Volunteer Management		
Safety		
Locating Rafters		
Stand-off Installation		
Tilt-up Racking Assembly		
Flush Racking Assembly		
Junction Box Wiring		
Module Installation		
Team Leader Training Attended		
GRID Alternatives Installation Attended		
GRID Alternatives Installation Attended		
GRID Alternatives Installation Attended		
GRID Alternatives Installation Attended		
GRID Alternatives Installation Attended		

Responsibilities of Roof Team Leader:

Team Leaders will assist GRID Alternatives staff during solar installations by leading teams of volunteers on the roof installing racking, installing panels, wiring junction boxes, etc. Team Leaders will provide guidance for other, less experienced volunteers, and help ensure that all volunteers and clients have a positive and safe experience and all work is done to GRID Alternatives' standards. A GRID Alternatives staff person will be on site at all times to answer questions and provide overall supervision and quality control.

I understand the duties and responsibilities of being a GRID Alternatives Team Leader, and I agree to meet those responsibilities and represent GRID Alternatives in a positive manner.

Signature

Date